

# INTERNAL QUALITY ASSURANCE REPORT (IQAR)

*Submitted to*



**NATIONAL ASSESSMENT  
AND ACCREDITATION COUNCIL (NAAC)**  
P. O. Box No. 1075, Nagarbhavi,  
Bangalore -560072, Karnataka, India.

*For*

**Year 2012-13**

*Submitted By*



**S.S. Jain Subodh P.G. (Autonomous) College**  
Rambagh Circle, Jaipur -302004 (Rajasthan)



# S.S. JAIN SUBODH P.G. COLLEGE

Accredited 'A' Grade with CGPA-3.72 by NAAC-UGC  
Awarded Status of Potential for Excellence by UGC  
Declared as Model College by Govt. of Rajasthan

Ref. No.

SLJ/2016-17/215

Date : 11/6/2016

To

**The Director**

National Assessment and Accreditation Council  
P. O. Box No. 1075, Nagarbhavi  
Bangalore (Karnataka)-560072 (India)

**Subject: Submission of Annual Quality Assurance Report (AQAR) of IQAC for Academic year 2012-2013**

**Tracking ID: EC/55/RAR/071**

**Respected Sir,**

With reference to the subject mentioned, we have honour to submit here with the *Annual Quality Assurance Report* of our college for the year 2012-13 as per the NAAC guidelines. Please kindly acknowledge the receipt of the same.

With best regards

Thanking You



**Yours faithfully**

**(Prof. K. B. Sharma)**  
Principal

## 1. Kindly provide the details of the institution

Name of Institution:	<b>S.S. Jain Subodh P.G. College</b>
Year of Establishment of the Institution:	<b>1954</b>
Address Line 1:	<b>Rambagh Circle, Jaipur</b>
Address Line 2:	<b>-</b>
City/Town:	<b>Jaipur</b>
State:	<b>Rajasthan</b>
Postal Code:	<b>302004</b>
Email Address:	<b>admin@subodhpgcollege.com</b>

## 2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/Reaccreditation:	<b>2011</b>
Current Grade:	<b>A</b>
CGPA:	<b>3.72</b>

## 3. Institutional Status

**Affiliated College**

## 4. Contact Person Details

Name of Head of Institution:	<b>Prof. K.B. Sharma</b>
Contact Phone:	<b>9829016598</b>
Email:	<b>drkb_sharma@rediffmail.com</b>
Website URL:	<b>www.subodhpgcollege.com</b>
Name of IQAC Coordinator:	<b>Dr. Shobha Rastogi</b>
Email:	<b>sriqac@rediffmail.com</b>

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	03
Post Graduate (MA/M.Sc./M.Com etc.)	08
Research Programmes (M.Phil/P.hD)	05
Certificate Programmes	03
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	03
Other value added programmes	03
Any other programme offered (Specify)	01

### 6. Details on Programme Development ( Enter a number; 0 for nil)

New programmes added during the year	0
New programmes designed	0
Programmes under revision	0
Interdepartmental collaborative programmes	03
Inter institutional collaborative programmes	02
Number of review committee recommendations implemented (Total)	08
Number of NAAC peer team recommendations implemented	03
Number of UGC/any other expert committee recommendations implemented	02
Number of review committee recommendation under implementation	04
Number of NAAC peer team recommendations under implementation	02
Number of UGC/ any other expert committee recommendations under implementation	01

### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	145
Total faculty on rolls	138
Faculty added during the year	28
Faculty positions vacant	07
Faculty left during the year	08
Total number of visiting faculty	05
Total number of guest faculty	05

### 8. Qualification of Faculty

PhD and Above	98
MPhil	08
Masters	32
Any other (Specify)	

### 9. Faculty qualification improvement

PhD awarded to existing faculty	04
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

<b>10. Administrative Staff Details (Enter a number; 0 for nil)</b>	
Administrative staff (total sanctioned)	<b>49</b>
Administrative staff (Actual strength)	<b>49</b>
Added during the year of reporting	<b>05</b>
Left during the year	<b>03</b>
Number of posts vacant	<b>0</b>
<b>11. Technical Support Staff Details (Enter a number; 0 for nil)</b>	
Technical Support Staff (Total sanctioned strength)	<b>19</b>
Technical Support Staff (Actual strength)	<b>17</b>
Added during the year	<b>09</b>
Left during the year	<b>03</b>
Number of posts vacant	<b>02</b>

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

### 12. Establishment details

Year of establishment of IQAC **2005**

### 13. Composition of IQAC ( Enter a number; 0 for nil)

Number of IQAC members	<b>12</b>
Number of Alumni in IQAC	<b>01</b>
Number of Students in IQAC	<b>01</b>
Number of Faculty in IQAC	<b>05</b>
Number of Administrative Staff in IQAC	<b>01</b>
Number of Technical Staff in IQAC	<b>01</b>
Number of Management Representatives	<b>01</b>
Number of External experts in IQAC	<b>01</b>
Number of any other stakeholder and community representatives	<b>01</b>

### 14. IQAC Meetings

Number of IQAC meetings held during the year **02**

### 15. Whether Calendar of activities of IQAC formulated for the academic year

**Yes**

### 16. IQAC Plans for Development ( Enter a number; 0 for nil)

Number of academic programmes proposed	<b>0</b>
Number of value added programmes proposed	<b>0</b>
Number of skill oriented programmes proposed	<b>05</b>
Number of faculty competency and development programmes proposed	<b>02</b>
Number of other staff development programmes proposed	<b>01</b>
Number of student mentoring programmes proposed	<b>03</b>
Number of cocurricular activities proposed	<b>07</b>
Number of inter departmental cooperative schemes proposed	<b>01</b>
Number of community extension programmes proposed	<b>08</b>
Any other programmes proposed (Specify)	<b>Special Guest Lecture Series</b>

### 17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)

Number of academic programmes implemented	<b>0</b>
Number of value added programmes implemented	<b>0</b>
Number of skill oriented programmes implemented	<b>05</b>
Number of faculty competency and development programmes implemented	<b>02</b>
Number of other staff development programmes implemented	<b>01</b>
Number of student mentoring programmes implemented	<b>03</b>
Number of cocurricular activities implemented	<b>07</b>
Number of inter departmental cooperative programs implemented	<b>01</b>
Number of community extension programmes implemented	<b>08</b>
Any other programmes suggested that are implemented (Specify)	<b>09</b>

18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)

Number of seminars/conferences/ workshops organized by IQAC within the institution	<b>01</b>
Number of participants from the institution	<b>129</b>
Number of participants from outside	<b>0</b>
Number of external experts invited	<b>02</b>
Number of external conferences/seminars/workshops on institutional quality attended	<b>0</b>
Number of events conducted with IQACs of other institutions as collaborative programs	<b>0</b>

19. Did IQAC receive any funding from UGC during the year ? **No**

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) - Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	<b>0</b>
Amount Received from any other source including the college management	<b>Rs. 2,50,000/-</b>

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- 09 Extension lectures on various subjects were conducted
- 03 faculty members acted as resource persons in various International and National Conferences
- 04 exhibitions were organized

### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

#### 22. Academic Programmes

Number of new academic programmes developed or designed by faculty	16
Number of faculty members involved in curriculum restructuring/revision/syllabus development	48
Number of programmes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	212
Average percentage of attendance of students	More than 75%
Percentage of classes engaged by guest faculty and temporary teachers	2-3%
Number of self financed programmes offered	0
Number of aided programmes offered	03
Number of programmes discontinued during the year	0

#### 23. Whether any systematic student feedback mechanism is in place? Yes

#### 24. Feedback Details (If answer to Question 23 is Yes)

Percentage of courses where student feedback is taken	30-35%
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#### 25. Is feedback for improvement provided to the faculty? Yes

#### 26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	03
Number of minor research projects undertaken during the year	06
Number of major ongoing projects	03
Number of minor ongoing projects	06
Number of major projects completed	0
Number of minor projects completed	03
Number of major project proposals submitted for external funding	02
Number of minor project proposals submitted for external funding	05
Number of research publications in peer reviewed journals	50
Number of research publications in international peer reviewed journals	61
Number of research publications in national peer reviewed journals	58
Number of research papers accepted for publication in international peer reviewed journals	06
Number of research papers accepted for publication in national peer reviewed journals	07
Average of impact factor of publications reported	<2
Number of books published	41
Number of edited books published	0
Number of books (single authored) published	31
Number of books (coauthored) published	10
Numbers of conferences attended by faculty	218
Number of international conferences attended	13
Number of national conferences attended	205
Number of papers presented in conferences	76
Number of papers presented in international conferences	13



Number of papers presented in national conferences	<b>60</b>
Number of conferences organized by the institution	<b>06</b>
Number of faculty acted as experts resource persons	<b>03</b>
Number of faculty acted as experts resource persons international	<b>01</b>
Number of faculty acted as experts resource persons national	<b>02</b>
Number of collaborations with international institutions	<b>01</b>
Number of collaborations with national institutions	<b>01</b>
Number of linkages created during the year	<b>0</b>
Total budget for research for current year as a percentage of total institution budget	<b>2%</b>
Amount of external research funding received in the year	<b>14,45,000/-</b>
Number of patents received in the year	<b>0</b>
Number of patents applied for in the year	<b>0</b>
Number of research awards/recognitions received by faculty and research fellows of the institute in the year	<b>0</b>
Number of PhDs awarded during the year	<b>04</b>
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	<b>2%</b>

**SECTION IV**

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned)	<b>6171</b>
Actual enrollment during the year	<b>6171</b>
Student dropout percentage during the year	<b>3%</b>
Success percentage in the final examination across the courses	<b>91%</b>
Number of academic distinctions in the final examination and percentage	<b>1253, &gt;75%</b>
Number of students who got admitted to institutions of national importance	<b>14</b>
Number of students admitted to institutions abroad	<b>28</b>
Number of students qualified in UGC NET/SET	<b>30</b>
Number of students qualified GATE/ CAT/other examination (Specify)	<b>42</b>

**28. Does student support mechanism exist for coaching for competitive examinations?****Yes****29. Student participation, if response is yes to Qn. 28**

Number of students participated	<b>123</b>
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**30. Does student counseling and guidance service exist?****Yes****31. Student participation, if answer to Qn. 30 is yes**

Number of students participated	<b>2800</b>
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**32. Career Guidance**

Number of career guidance programmes organized	<b>13</b>
Percentage of students participated in career guidance programmes	<b>51%</b>

**33. Is there provision for campus placement?****Yes****34. If yes to Qn. 33**

Number of students participated in campus selection programmes	<b>1200</b>
Number of students selected for placement during the year	<b>773</b>

**35. Does gender sensitization program exist?****Yes****36. If Answer is Yes to Qn 35**

Number of programmes Organized	<b>01</b>
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### 37. Student activities

Number of students participated in external cultural events	<b>20</b>
Number of prizes won by students in external cultural events	<b>14</b>
Number of cultural events conducted by the institute for the students	<b>03</b>
Number of students participated in international sports and games events	<b>0</b>
Number of students participated in national level sports and games events	<b>01</b>
Number of students participated in state level sports and games events	<b>13</b>
Number of students participated in university level sports and games events	<b>90</b>
Number of prizes won by students in international sports and games events	<b>01</b>
Number of prizes won by students in national level sports and games events	<b>0</b>
Number of prizes won by students in state level sports and games events	<b>13</b>
Number of prizes won by students in university level sports and games events	<b>18</b>
Number of sports and games events conducted by the institute for the students	<b>20</b>

### 38. Composition of students

Percentage of Scheduled Caste	<b>10%</b>
Percentage of Scheduled Tribe	<b>12%</b>
Percentage of other backward communities	<b>7%</b>
Percentage of women students	<b>11%</b>
Percentage of physically challenged	<b>0.2%</b>
Percentage of rural students	<b>42%</b>
Percentage of urban Students	<b>58%</b>

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution	<b>127</b>
Amount disbursed as financial support from the institution	<b>15,32,200/-</b>
Number of students awarded scholarship from the institution	<b>103</b>
Number of students received notable national/international achievements/recognition	<b>02</b>

### 40. Student initiatives

Number of community upliftment programmes initiated by students	<b>04</b>
Number of literary programmes initiated by students	<b>01</b>
Number of social action initiatives based on science / environment initiated by students	<b>05</b>
Number of student research Initiatives	<b>03</b>

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?

Yes

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?

Yes

43. Whether benchmarking is created for institutional quality management efforts?

Yes

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

- Qualified and Experienced faculty
- 75% Attendance criteria for the students to appear in the examinations
- Result Analysis to improve the teaching and learning quality

45. Is a Management Information System (MIS) in place ?

No

46. If answer to question 45 is Yes, please provide details of MIS applied to

NA

47. Existence of learning resource management

E-database in library	Yes
ICT and smartclass room	Yes
e-learning sources (eBooks, eJournals)	Yes
Production of teaching modules	Yes
Interactive learning facilities	Yes

48. Internal resource mobilization : Kindly provide the amount contributed

Research Consultancy and training	4,76,000/-
Student contribution	4,200/-
Alumni contribution	25,500/-
Wellwishers	1,00,000/-

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	1,00,54,979/-
Amount spent for student welfare	4,32,200/-
Amount spent for staff welfare	0

50. Is delegation of authority practiced **Yes**
51. Does grievance redressal cell exist ?
- |          |            |
|----------|------------|
| Faculty  | <b>Yes</b> |
| Students | <b>Yes</b> |
| Staff    | <b>Yes</b> |
52. Grievances received from faculty and resolved (Enter a number; 0 for nil)
- |                               |           |
|-------------------------------|-----------|
| Number of grievances received | <b>09</b> |
| Number of grievances resolved | <b>09</b> |
53. Number of grievances received from students and resolved (Enter a number; 0 for nil)
- |                               |           |
|-------------------------------|-----------|
| Number of grievances received | <b>21</b> |
| Number of grievances Resolved | <b>21</b> |
54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)
- |                               |           |
|-------------------------------|-----------|
| Number of grievances received | <b>07</b> |
| Number of grievances Resolved | <b>07</b> |
55. Has the institution conducted any SWOT analysis during the year **Yes**
56. The SWOT analysis was done by internal or by external agency **Internal**
57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)
- Excellent Infrastructure
  - Qualified & Experienced Staff members
  - Extracurricular activities to enhance overall growth of students
58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)
- Being located at the heart of the city, noise pollution (heavy traffic) is a problem
  - Too much involvement of University's Student union
  - Dependency on the syllabus designed by the university, which is not catering the needs of the Industries
59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)
- To provide jobs for such huge number of students
  - To generate confidence in students from rural areas to compete with students from urban areas

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Rural background of students: lacking in communications
- Monitoring and evaluation of large number of students and provide all the facilities to all of them
- Peaceful conduction of student union elections

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Conduction of seminars/Conferences and Faculty development programmes
- Improvement in infrastructure including underground parking, water purifier R/O system, and Research lab instruments etc.
- Establishment of English language lab

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Made us aware of our strengths and weaknesses
- Played a vital role as Mentor
- Helped us in improving the teaching process by the use of ICT
- Provided the suggestions in the improvement of infrastructure facilities
- Motivated us in introducing in more career oriented courses
- Improved involvement of various stake holders in the functioning of the college
- Enhanced research based studies



**(Prof. K.B.Sharma)**  
Principal



**(Dr. Shobha Rastogi)**  
Coordinator IQAC